

No.17-31/2016-GDS
Government of India
Ministry of Communications
Department of Posts
(GDS Section)

Dak Bhawan, Sansad Marg
New Delhi-110 001
Dated: 04.12.2023

To
All Chief Postmasters General

Subject: Online Rule-3 GDS Transfer Cycle, December -2023 - schedule of activities and timelines.

Sir/Madam,

The Competent Authority has approved the Schedule of 'Online Rule-3 Transfer Cycle, December, 2023' for different activities as under:

Activities	Timeline
Vacancy updation by Divisions/Units	1 st to 7 th December
Online Registration and submission of applications by the GDS applicants seeking transfer	11 th to 18 th December
One-time modification in applications already submitted by candidate (limited to change of option/preference)	19 th to 20 th December
Verification of online applications by the Divisions	21 st to 26 th December
Online list of transfers approved – 1 st list	29 th December
Relieving of GDS to join in the new post (1 st list candidates)	15 th January
Online list of transfers approved-2 nd list	17 th January
Relieving the GDS to join in the new post (2 nd list candidates)	31 st January

2. In this context, pending approval of the remaining timelines, the portal was made open to the Circles on 01.12.2023 for vacancy updation, [refer to instructions issued vide email dated 30.11.2023]. Further, from December- 2023 cycle, provision has also been made for seeking **mutual transfer**. A detailed SOP/instructions to be followed with regard to mutual transfer is enclosed herewith.

3. In this context, all the provisions for 1st & 2nd transfer list, transfer on spouse grounds and order of priority as elaborated in para 2, 5 & 6 of this office letter of even no. dated 24.02.2023 (Cycle March, 2023), would continue in this Cycle as well. There is no change in the method of calculation of vacancies for GDS online transfer and Circle may refer to para 4 of the aforesaid letter dated 24.02.2023 in this respect. The vacancies notified in respect of GDS Online Engagement Schedule II of 2023, as well as, for Special Cycle, May, 2023 would not be made available for consideration for online transfer. While notifying the vacancies, special care may be kept in respect of vacancies ordered to be withheld by Court/Tribunal Orders, posts declared surplus etc

4. Subsequent to release of the approved list of transfers, any decision on the issues, other than policy issues shall be decided at the level of Head of Region/Head of Circle in accordance with the instructions issued in the past. Technical issues may be resolved in consultation with CEPT

5. All HOCs are requested to ensure that Divisions strictly adhered to the aforesaid time schedule.

Yours sincerely,

Signed by Ravi Pahwa

Date: 04-12-2023 17:26:17

**Reason: Approved
(Ravi Pahwa)**

Assistant Director General (GDS/PCC)

Tel. No. 011-23096629

Email: - adggds426@gmail.com

Encl : As Above

Copy to:

1. GM, CEPT, Bengaluru - for information and necessary action.
2. AD, CEPT, Hyderabad Unit - for information and necessary action.
3. General Secretary, All India Gramin Dak Sevak Union, Delhi-110007- for information.